



## **Breakfast and After School Club**

14.09.2020

Dear Parents/Carers,

From Monday 21<sup>st</sup> September, we will be able to open our breakfast and after school club. In order to do this safely and comply with Covid-19 guidance, we are going to have to make some adjustments to how we organise it. This letter outlines the procedures for the safe opening of the club.

- Maximum of 15 children in breakfast and after school club.
- Children must be booked in advance and payment must be made to secure the booking. (if possible, please book at least a week in advance)
- Children must be dropped off and signed in at the breakfast club door by an adult
- Children to bring a filled water bottle
- Breakfast club from 7.30am - £3.00 (No breakfast will be provided as children will have a bagel at 8.30am in school) Please drop off between 7.30am and 8.00am, entry after 8.00am will not be possible.
- After school club will close at 5.30pm to enable cleaning. (Costs - up until 4.30pm - £5.00, up until 5.30pm - £7.00)
- For after school club, there will be biscuit/breakfast bars and fruit available.
- Children will be kept in year group bubbles and will not mix with children from other bubbles. (including siblings)
- Drop off and collection will have to be via the main Rakegate Close entrance as the Sandwell Road gate will be locked.

If you have an outstanding debt for Breakfast and After school club, this must be cleared before you access this provision.

If you have any queries, do not hesitate to get in touch.

Yours sincerely,

Mrs Horton  
Headteacher

